



Parent Advisory Council Meeting

Agenda

Tuesday, September 24, 2019 - Jackson Campus Library – 7:00 pm

1. **Call to Order**
2. **Welcome & Introductions**
3. **Adoption of Minutes from May 28, 2019**
4. **Treasurer's Report – Karen Hansen**
 - a. Update on Gaming Grant Application
5. **Principal's Reports**
 - a. Rob Cadden – Principal, Sullivan Campus
 - b. Steven Drapala - Principal, Jackson Campus
6. **DPAC Report**
7. **Old Business**

No old business to bring forward
8. **New Business**
 - a. 2019/2020 PAC Executive Elections
Chair, Vice Chair, Treasurer, Secretary
 - b. 2019/2020 DPAC Representative Election
 - c. 2019/2020 Fundraising Representative Election
 - d. Determination of 2019/2020 PAC Meeting Dates
 - e. Determination of Date for Funding Request Presentations
 - f. Determination of Date for Executive Review of Funding Requests
9. **Adjournment**



Parent Advisory Council Meeting Minutes

Tuesday, May 28 2019 – Jackson Campus Library – 7:00 pm

1. Call to Order

Melanie Clark called meeting to order at 7:01 pm

2. Welcome & Introductions

5 people in attendance including Melanie Clark (chair) Karen Hansen (Treasurer), Rhonda Wasylenki (Secretary), Rob Cadden (Jackson Principal), Jen Reed (parent), Marianne VanBuskirk – Board Chair SD 83

3. Adoption of Minutes

Adoption of minutes April 30, 2019

Motion to adopt the minutes from April 30, 2019 (moved: Karen Hansen; Rhonda Wasylenki second motion)

Carried

4. Treasurer's Report – Karen Hansen

Report on File: Highlights include

Request from Rob Cadden to add a column to the gaming grant spreadsheet to let PAC members know when each event has taken place. Allows for better management of fund allotment

Two groups from SAS Sullivan campus were not allocated funds this year as they used their allotted funds for something other than what they asked for this year.

A few groups have not submitted their receipts yet, will need to get in ASAP. Reminders will be sent to the teachers from the respective administration.

5. Principal's Reports

Rob MacAulay – Principal Sullivan Campus not able to make it tonight. Rob Cadden reviewed the highlights
Report on File

Highlights include:

Marianne VanBuskirk – Board Chair SD 83 gave an overview of the Salmon Arm City Council meeting that occurred at SAS last night, it was a great success.

Rob Cadden- Principal Jackson Campus

Report on File

Highlights include:

All students in Grade 10 must write the Numeracy Exam in June. This information is used by the school district to help target where and how numeracy can be increased in the district. Jackson campus has started a Core Math 9 course to help students improve math skills and it is geared for those kids that need extra help in math. This also helps funding more math at the district level.

As part of the school improvement plan, Jackson campus will have a student council next year.

6. DPAC Report no representative at this time

7. Old Business:

PAC recruitment ongoing

One new idea may be to have a combined PAC with Jackson, Sullivan and Shuswap Middle School. Will explore next year.

Penguin Meats funding summary

8. New Business:

Long term school facility plan may include having 3 high schools in Salmon Arm based on population. Facility space needs to be looked at for a plan over the next 2 or 3 years in order to accommodate all the students.

Call for other new business:

Next PAC meeting September 24, 2019 at Jackson Campus Library

Adjournment at 2005

Rhonda Wasylenki Secretary

May 28, 2019

Name/Title

Date

Signature

Name/Title

Date

Signature

09/24/19

SAS PAC Treasurer's Report

9/8/2019

Prepared by Karen Hansen

GAMING ACCOUNT

Date	Ch #	Description	Withdrawal	Deposit	Balance
5/31/2019		Closing Balance			\$ 15,750.95
6/28/2019		Service Charge	\$ 3.00		\$ 15,747.95
7/4/2019	1	Cheque lost - cancelled		\$ 6,409.85	\$ 22,157.80
7/4/2019	2	Cheque lost - cancelled		\$ 3,174.40	\$ 25,332.20
7/4/2019	4	SAS Sullivan	\$ 3,803.68		\$ 21,528.52
7/4/2019	5	SAS Jackson	\$ 17,731.41		\$ 3,797.11
7/28/2019		Service Charge + stop payment	\$ 28.00		\$ 3,769.11
8/31/2019		Service Charge	\$ 3.00		\$ 3,766.11

CHEQUING ACCOUNT

Date	Ch #	Description	Withdrawal	Deposit	Balance
5/31/2019		Closing balance			\$ 2,493.41
6/28/2019		Service Charge	\$ 3.00		\$ 2,490.41
7/2/2019	6	K. Hansen (BCCPAC member)	\$ 75.00		\$ 2,415.41
7/31/2019		Service Charge	\$ 3.00		\$ 2,412.41
8/31/2019		Service Charge	\$ 3.00		\$ 2,409.41

** note: \$924.00 is accumulated from the school district for parent education**

PAC Community Gaming Grant – What Teachers can Apply for:

7.4 Parent Advisory Councils use of funds (YES)	7.7 Prohibited use of funds for Parent Advisory Councils (NO)
7.4 Parent Advisory Councils PAC grant funding is intended to benefit students by enhancing their extracurricular opportunities. Eligible uses of grant funds include the following: • Student publications (e.g. newsletters, yearbooks); • Student competitions (e.g. writing, debating, chess, music); • Student computers for extracurricular activities (e.g. software, hardware, accessories); • Student societies (e.g. drama club, student society); • Student ceremonies (e.g. graduation, dry grad); • Uniforms and equipment for extracurricular activities; • Sports equipment; • Capital acquisitions directly benefiting students (e.g. playground equipment); • Awards and trophies; • Scholarships and bursaries for post-secondary education (paid directly to students); • Student conferences or educational field trips within B.C.; • Student transportation and travel within B.C.; and • With prior branch approval, student transportation and travel outside B.C., where the student group: ○ Is representing its school as a result of merit achieved through organized competition; ○ Is competing in a sport that involves cross border travel; ○ Has been selected because of its level of creative achievement or success; or ○ Is entered in a recognized competition in which there is a formal evaluation or adjudication process.	Grant funds may not be used to pay for goods or services that should be provided by the school district for teachers to deliver curriculum or for students to complete curriculum requirements. Materials that are not required in the teaching or completion of curriculum, but which assist in doing so, such as smart boards and other enhanced educational items, are also ineligible for PAC funding. Ineligible uses of PAC grant funds include, but are not limited to, the following: • Curricular activities or purposes (for example, tablets and smart boards used in class); • Disbursements outside of the province unless approved in advance in writing by the branch; • Out-of-province travel, unless approved in advance by the branch; • Out-of-province or out-of-country aid; • Past debt, loan or interest payments; • Sustaining or endowment funds; • Extra lighting, curtains, props, etc. for in-school theatre/drama classes; • Replacing the gymnasium floor; • British Columbia Confederation of Parent Advisory Councils membership fees; • Teachers on call (to attend field trips to assist with supervision); • Staff luncheons; and/or • Professional development of staff

PAC Principal's Report

September 24, 2019



Salmon Arm Secondary - Jackson

News, Events & Activities

1. School Start-Up

September 30, 2019 (1701 Verification – Funding FTE)

Grade 9's 308 (308 FTE)

Grade 10's 288 (321.375 FTE)

Total 597 (629.375 FTE)

September 30, 2018: 566

Baragar Group 15-Year Projection of Total Enrolment: SAS - Jackson

2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
573	610	625	640	654	665	684	696	704	698	698	736	734	707	698

2. Staffing and Admin Transition

- New Staff, leave of absences,

3. New Courses (am Fitness, Girls only PE, English First Peoples 10, FI options, Song Writing (semester 2))

4. Interim Reporting Consultation Week Oct 15-18 (Parent-Teacher Night Thurs, Oct 17 – 5-7pm)

5. Draft School Improvement Plan

6. Fall Sports (cross country running, volleyball, football)

7. Other Student Activities (fitness centre, leadership events, art club)

8. School Fall BBQ & Orange Shirt Day – Monday, September 30

9. Communication

- Website www.ili.sd83.bc.ca
- Phone (250) 832-2136
- Email ili@sd83.bc.ca (email best way to initially contact teachers)
- PVP Topic-based emails

Important Dates & Reminders

- Photo re-takes Monday, October 7
- Thanksgiving Monday, October 14
- Interim Reporting Consultation Week October 15-18
- Parent-Teacher Night Thursday, October 17
- Pro-D Day Friday, October 25
- Take Your Kid To Work Day Wednesday Nov 6
- Remembrance Day Assembly Friday, November 8
- Remembrance Day School Closure Monday, November 11
- Pro-D Day Tuesday, November 12
- Term 1 Report Cards Thurs, Nov 21

Learning Goals	Rationale	Information																																																																																																																																																																																																																																																			
Goal #1: To increase ownership of and engagement in learning.	Feedback collected on an annual basis from education stakeholders continues to support our efforts to increase student ownership in their learning, while focusing on engagement and best practices. Supporting Questions: How do we measure students striving to be their best? How can we help all of our students become resilient, with a growth-mindset?	Anecdotal information collected via School Improvement Plan process Student Learning Survey results <i>(add trend data specific to learning-specific results).</i> School achievement results Attendance rates <i>(add trend data)</i> Math 9 and English 9 grade distribution results: Math 9 Students EXCEEDING (A or B) <table border="1"> <thead> <tr> <th>Year</th> <th>Math 9</th> <th>School Average: Exceeding</th> </tr> </thead> <tbody> <tr><td>11-12</td><td>43.3%</td><td></td></tr> <tr><td>12-13</td><td>35.3%</td><td></td></tr> <tr><td>13-14</td><td>41.9%</td><td></td></tr> <tr><td>14-15</td><td>47.4%</td><td></td></tr> <tr><td>15-16</td><td>43.6%</td><td></td></tr> <tr><td>16-17</td><td>52.7%</td><td></td></tr> <tr><td>17-18</td><td>53.0%</td><td></td></tr> <tr><td>18-19</td><td>53.0%</td><td></td></tr> </tbody> </table> Math 9 Students MEETING (C+, C, C-) <table border="1"> <thead> <tr> <th>Year</th> <th>Math 9</th> <th>School Average: Meeting</th> </tr> </thead> <tbody> <tr><td>11-12</td><td>46.6%</td><td></td></tr> <tr><td>12-13</td><td>53.8%</td><td></td></tr> <tr><td>13-14</td><td>54.8%</td><td></td></tr> <tr><td>14-15</td><td>46.1%</td><td></td></tr> <tr><td>15-16</td><td>49.4%</td><td></td></tr> <tr><td>16-17</td><td>57.3%</td><td></td></tr> <tr><td>17-18</td><td>58.0%</td><td></td></tr> <tr><td>18-19</td><td>58.0%</td><td></td></tr> </tbody> </table> Math 9 Students FAILING (F) <table border="1"> <thead> <tr> <th>Year</th> <th>Math 9</th> <th>School Average: Failing</th> </tr> </thead> <tbody> <tr><td>11-12</td><td>10.1%</td><td></td></tr> <tr><td>12-13</td><td>10.9%</td><td></td></tr> <tr><td>13-14</td><td>3.2%</td><td></td></tr> <tr><td>14-15</td><td>6.1%</td><td></td></tr> <tr><td>15-16</td><td>6.4%</td><td></td></tr> <tr><td>16-17</td><td>7.9%</td><td></td></tr> <tr><td>17-18</td><td>8.0%</td><td></td></tr> <tr><td>18-19</td><td>8.0%</td><td></td></tr> </tbody> </table> English 9 Students EXCEEDING (A or B) <table border="1"> <thead> <tr> <th>Year</th> <th>English 9</th> <th>School Average: Exceeding</th> </tr> </thead> <tbody> <tr><td>11-12</td><td>41.2%</td><td></td></tr> <tr><td>12-13</td><td>50.2%</td><td></td></tr> <tr><td>13-14</td><td>42.3%</td><td></td></tr> <tr><td>14-15</td><td>54.7%</td><td></td></tr> <tr><td>15-16</td><td>52.7%</td><td></td></tr> <tr><td>16-17</td><td>51.7%</td><td></td></tr> <tr><td>17-18</td><td>49.1%</td><td></td></tr> <tr><td>18-19</td><td>49.1%</td><td></td></tr> </tbody> </table> English 9 Students MEETING (C+, C, C-) <table border="1"> <thead> <tr> <th>Year</th> <th>English 9</th> <th>School Average: Meeting</th> </tr> </thead> <tbody> <tr><td>11-12</td><td>46.6%</td><td></td></tr> <tr><td>12-13</td><td>44.6%</td><td></td></tr> <tr><td>13-14</td><td>34.0%</td><td></td></tr> <tr><td>14-15</td><td>39.7%</td><td></td></tr> <tr><td>15-16</td><td>41.6%</td><td></td></tr> <tr><td>16-17</td><td>43.9%</td><td></td></tr> <tr><td>17-18</td><td>41.0%</td><td></td></tr> <tr><td>18-19</td><td>41.0%</td><td></td></tr> </tbody> </table> English 9 Students FAILING (F) <table border="1"> <thead> <tr> <th>Year</th> <th>English 9</th> <th>School Average: Failing</th> </tr> </thead> <tbody> <tr><td>11-12</td><td>11.2%</td><td></td></tr> <tr><td>12-13</td><td>5.3%</td><td></td></tr> <tr><td>13-14</td><td>1.4%</td><td></td></tr> <tr><td>14-15</td><td>5.7%</td><td></td></tr> <tr><td>15-16</td><td>6.1%</td><td></td></tr> <tr><td>16-17</td><td>5.4%</td><td></td></tr> <tr><td>17-18</td><td>5.5%</td><td></td></tr> <tr><td>18-19</td><td>5.5%</td><td></td></tr> </tbody> </table> CLE10 grade distribution results: Planning 10/CLE 10 Students EXCEEDING (A or B) <table border="1"> <thead> <tr> <th>Year</th> <th>Planning 10 (inc. 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strategies Identified

emphasize & promote "excellence" and "pride" in our main foyer/hallway (signage, display cases, paint, etc.).

ffer a full-range of academic and elective courses.

update the website on a daily basis (examples: photos, athletic information like rosters or game schedules).

reate a Student Council or Student Advisory group to solicit feedback and involvement in school-wide decisions.

evise and communicate out the Student Code of Conduct to our learning community.

ell phone expectations clearly communicated and posted in each classroom.

itiate a staff/student working group to look into school-wide implementation of strategies to promote learning (i.e. work ethic, attendance, organizational skills, time management, studying, goal setting, self-regulation, growth vs. fixed mindset, cell phone etiquette, etc.).

implement Core Math 9 to assist students who have had difficulty in math with transitioning into Math 9.

eliver CLE10 lessons via week-long 'pull-outs' each term to keep students with their teacher (4 weeks in a year/student).

ffer Academic Intervention to support students who are struggling with their school work.

omote the review of curriculum and assessment during Department Meetings and Staff Meetings.

research 'School Apps' and whether MyEducation BC may be the answer.

Learning Goals	Rationale	Information
Goal #2 To emphasize relationships between staff and our learning community (staff, students, parents/guardians, community members). <i>Note: this goal is being proposed to replace our previous goal, "To improve our students' mental health and well-being through social and emotional learning."</i>	After our School Improvement Plan process this year, there was a desire to change our second goal to better reflect a much needed emphasis on the influence relationships has on education. Supporting Questions: What are the necessary conditions for staff to care as much about what happens outside the classroom as they do with what happens inside the classroom? How can we increase students' sense of belonging to SAS-Jackson?	Anecdotal information collected via School Improvement Plan pro Student Learning Survey results <i>(add trend data specific to relationships and sense of belonging)</i>.

Strategies Identified

Promote the SAS-Jackson slogan, "A Culture that Cares".

Ensure there is staff-wide professional development in Mental Health Literacy.

Implement a Girls' Group and Boys' Club.

Deliver social and emotional learning lessons to students (i.e. Mental Health Literacy) via class 'pull-outs' via counsellors and/or other trained staff members.

Move the vending machines to the main foyer to be better supervised. Include healthier choices.

Renovate the main washrooms upstairs and downstairs to knock out the wall to enable better supervision.
Teacher-sponsors affiliated with each extra-curricular sports team.

Incorporate Indigenous events, activities and learnings into daily, weekly and monthly schedules.

Organize school-wide events and activities to assist with transitioning students from our five feeder schools to SAS-Jackson. Leadership class to play a large role.

Support staff traditions at SAS-Jackson (i.e. Monday morning briefing, Wednesday staff lunch, winter potluck, end of the year potluck, intramural participation, etc.).

Host parent-focused evening events (i.e. curriculum, MyEducation BC, transitions, school tours, workshops, etc.).

SAS PAC Report

September 24, 2019

Rob Cadden
Principal (rcadden@sd83.bc.ca)



News, Events & Activities

1. Transitions – Rob M. to Rob C.

2. School Start-Up

Grade 11's	274
Grade 12's	258
	<u>532</u> (+ 6 Gr. 13's, and 6 Gr. 9's & 10's)

Total = 544

Functional Capacity = 700

<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>
575	567	523	556	580	547	580	621	642	656	654	654	664	671	680	670	680	705	692	

3. Student Activities: Fall Sports (cross country running, volleyball, football), Career Field Trips, Scholarship & Post-Secondary Info Nights, Graduation Events

4. Graduation 2020! Thursday, June 25 Chris Schielke will be involved with the Grad Ceremony
Rhonda Darbyson, Chair of the Dry Grad Committee
More information coming out soon!

5. New Graduation Requirements

- Career Life Connection (CLC) – *all grade 12's take this course in the first semester*
- Capstone Presentations – *all grade 12's complete this in December 2019*
 - For students to demonstrate the knowledge, competencies, and passion(s) that they can offer the world, as they integrate personal interests and strengths with preferred future possibilities. It is a representation of the student's learning journey and provides an opportunity to reflect and synthesize as well as showcase and celebrate.
- Gr. 10 Numeracy Assessment – *January 20-24 or April 14-20*
 - assesses student proficiency in numeracy
 - application of mathematical concepts learned across multiple subjects from K to 10
 - use five numeracy processes (different ways of thinking and working): interpret, apply, solve, analyze and communicate, to solve problems
- Gr. 10 Literacy Assessment – *January 20-24 or April 14-20*
 - assesses students' ability to use critical thinking and analysis to make meaning from a diverse array of texts.
 - assesses student's ability to communicate ideas.
 - not based on a particular course but on learning across multiple subjects, from K to 10

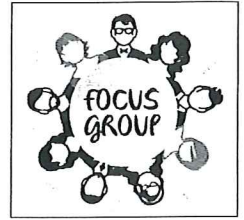
SAS PAC Report

September 24, 2019

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6. School Improvement Plan Process



SAS-Sullivan will be reviewing our School Improvement Plan throughout the school year, and PAC, along with interested parents will be invited to participate!

PAC members, along with interested parent representatives will be invited to participate in a multiple Focus Group conversations throughout the school year. The task of these Focus Group conversations will be to discuss, review, and provide input and evidence that reflects the needs and opinions of our community. These Focus Group conversations will be collaborative in nature, and inclusive of our education stakeholders (*students, parents, NOSTA, CUPE, FNEC, Trustees, Senior Staff*).

As a school, our ultimate goal each year is to improve student learning and achievement. Our School Improvement Plan will identify the necessary goals, rationale, information and strategies to keep us on the right path!

Stay tuned for more information!

7. Communication

- Website www.sas.sd83.bc.ca
- Phone (250) 832-2188
- Email sas@sd83.bc.ca (email best way to initially contact teachers)
- PVP Topic-based emails (i.e. "Vaping" or "Grad Notice")

Important Dates & Reminders

- Orange Shirt Day Monday, September 30
- Thanksgiving Monday, October 14
- Interim Reporting Consultation October 7 – 18
- Cross Country Valley Championships Tuesday, October 22 (SAS hosts @ Larch Hills)
- Pro-D Day Friday, October 25
- Term 1 Report Cards Thursday, October 31
- Parent-Teacher Night Thursday, November 7 (5 – 7pm)