



Parent Advisory Council Meeting

Minutes

Wednesday, November 8, 2023 – In-person meeting, 6:00 pm (Sullivan)

1. Call to Order:

Teena Billey called the meeting to order at 6:06 pm

2. Welcome & Introductions:

Teena Billey (outgoing chair); Elayna Young (Treasurer); Michelle Wellingham (Secretary); Angela Dickson, Rob Cadden (Sullivan Principal); Gord Ritchie (Jackson Principal); Andreas Meerza, Scott Hutchinson, Robin Meadows, Melissa Simpson

3. Adoption of Minutes from September 7, 2023:

Motion: to adopt Minutes

(Moved: Andreas Meerza; Seconded: Elayna Young; Carried unanimously, with minor mention that cell phone policy referred to in Jackson Principal's Report is not district-wide, but specific to Jackson)

4. Treasurer's Report: Elayna Young

Review of Treasurer report sent November 8, 2023

- Gaming grant in amount of \$25,300 received in October
- Charges between August 31 – Nov 8, 2023:
 - o BCCPAC fees \$75
 - o cheque \$64.92
 - o minor service charges

Gaming account balance: \$26,373

Chequing account balance: \$2496.49

5. Principal's Reports – Report(s) on File

- a. Rob Cadden – Principal, Sullivan Campus
- b. Gord Ritchie – Principal, Jackson Campus

6. DPAC Report

There is not currently a DPAC representative but reporting can be done on an ad hoc basis by anyone who attends the DPAC Zoom meeting. The position will be left open and filled if possible.

1. French Advisory Committee
 - a. Principal Cadden mentioned the FAC (representing both core French and French Immersion students) meets 3 times/year, at most.

7. Old Business

- a. Executive Election – Chair, Vice-Chair positions
Motion: to elect Angela Dickson for PAC Chair
(Moved: Andreas Meerza; Seconded: Elayna Young; Carried unanimously)

Motion: to elect Scott Hutchinson for PAC Vice-Chair
(Moved: Elayna Young; Seconded: Melissa Simpson; Carried unanimously)

8. New Business

- a. Gaming Grant Funds
A separate fund allocation meeting required; requests go to Gord and Rob. The 2024 PAC meeting dates will be determined at that meeting.
- b. Call for other new business
None

9. Adjournment 6:49 pm

Date of next PAC meeting: December 5 @ 7pm (this is the separate online meeting to discuss gaming grant fund allocation)

Angela Dickson: President
Name/Title

November 8, 2023
Date

Signature

Michelle Wellingham: Secretary
Name/Title

November 8, 2023
Date

Signature